



6.2.1. The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup appointment and service rules, procedures, deployment of institutional Strategic/Perspective/development plan etc.

The Governing Body council plays a significant role in terms of administration of the institute. Its main objective is to keep track of the academic and other activities of the college. It gives review about important communications, policy decisions received from the University, Government and AICTE. The Council addresses about new courses and changes in students' intake for the next academic year and organizes the faculty development initiatives and programs and deals with the admissions of the college. The Academic council established by the college acts as a link between the faculty and students. It makes the faculty and students to be aware of university prescribed syllabus for the effective functioning of the institution. It makes recommendations to the Governing Body related to the academic structure of the institution.

Strategy Development and Deployment

The institutional strategic plan is successfully deployed, in this process various aspects are taken into consideration and selecting the options to decide how they will be useful in developing the organizational performance.

Perspective plan 2023-24

1) Objective: Providing Quality and ethic based Education and continuous Learning adopting KHAIZAN Principle.

Action plan:

- 1) Adapting new teaching learning Pedagogical tools by using ICT.
- 2) Focusing attention on each Individual student.
- 3) Educating students in health and hygiene and community issues.
- 4) Creating opportunities by conducting Programs, Seminars, Conferences & workshops, FDP's, expert talks etc.

2) Objective: Schemes for Students

Action plan:

- 1) Selecting & encouraging Meritorious and assiduous worthwhile students for shaping their future in a best way possible.
- 2) Fee concession to students who cannot afford fees Under not fee reimbursement Scheme of Govt of A.P

3) Objective: Providing Skill based Education

Action plan:

- 1) Implements academic curriculum as per JNTUK
- 2) Initiation to conduct Skill development programs by association with experts.
- 3) Creating awareness about women Empowerment.



4) Objective: Facilities to Students

Action plan: 1) Providing Certificate to Add On courses / remedial / make up.

2) Providing resources and the facilities.

3) Digital Library.

4) Stress counselling

5) Mentoring.

6) Sports and Games

7) Cultural

5) Objective: Health Awareness Programmes in institution

Action plan:

1) Promotes awareness regarding health by organizing various programmes Viz: health camps and blood grouping.

2) Conducts health check-up in the institution and to the community.

6) Objective: Faculty Enrichment

Action plan:

1) Encourage faculty to present Paper presentation & to Publish papers by supporting monetarily

2) Organize FDP sessions.

3) Motivate faculty to get enrolled for PhD.

4) Paid leaves and Travelling Allowances.

7) Objective: Eco Friendly Measures

Action plan:

1) Green Audit

2) Abolish plastic usage

3) Water plants

4) Planting plants

5) Implementing swatch Bharat programme

Implementation of Action plan:

The Institution is bound to have a holistic environment in the campus. It has paved a way to follow Eco-friendly atmosphere. The institution took the responsibility on its shoulders to make the student and faculty to have a productive future. There is no scope of using plastic in the Campus. Faculty & Students planted many plants under NSS unit and were well maintained. Faculty & Students shows their efforts in making the campus clean and Green. The Institution minimizes the power consumption by using LED bulbs. The Faculty & students work towards enrichment of the institution. Various awareness programmes are organized for the benefits of the students.



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTU Kakinada, AP

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College Code: NP, Enikepadu, Vijayawada-521108

Faculty Recruitment Committee:

The Faculty Recruitment Committee is headed by the principal, HoD's and one senior faculty from the domain of the institution. The applicant uploads their resume in college website. The applications are scrutinized according to the vacancies and applicants are called for interview and the final decision in recruitment is taken by the principal.

Faculty Service Rules

The institution has certain rules for the faculty. The faculty should abide the following rules of the institution:

All staff members should be available in the institution during working hours and follow the dress code prescribed by the Principal /Management.

- Faculty should handle theory, laboratory and other classes for the full duration.
- University Exam work is mandatory for faculty as per JNTUK.
- The faculty in the college will be relieved from his/her duties on their request either by giving three months prior notice or on payment of three months' salary under unavoidable circumstances subject to the decision of the management. The relieving will be considered only at the end of the academic year
- The promotion to the highest cadre depends on vacancy opening for the position, Faculty Performance Appraisal Score, Teaching, Research, and satisfactory performance in academic and other related activities in the college.
- The faculty must abide to the rules and regulations of the college for the effective function of the institution.
- The faculty shall not engage themselves either directly or in directly in conduct of any business or trade, part time job in other concerns etc
- The faculty shall not involve themselves in activities not related to their allotted work during working hours
- The faculty are encouraged to take up consultancy projects however with the knowledge of the management
- The faculty shall not accept valuable gifts in any form from the students/parents/companies having business transactions with the college
- All correspondence to the management should be rooted through proper channel (HOD, The Principal and to the Management)
- The faculty shall be devoted to their duties and work with integrity, character and discipline.

G. Chy
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