



## **VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN**

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTU Kakinada, AP

Phone: 0866-2844444, Email: [vijayatechfw@gmail.com](mailto:vijayatechfw@gmail.com) Website: [www.vitw.edu.in](http://www.vitw.edu.in)

College Code: NP, Enikepadu, Vijayawada-521108

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### **2.4.1.1**

## **Number of Sanctioned Posts Year wise during The Last Five Years**



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 01-09-2023

**From**

The Principal,

Vijaya Institute of Technology for Women,

**To**

The Secretary,

SRK Foundation,

Vijayawada.

Respected Sir,

Sub: Request for grant permission for faculty recruitment for the academic year 2023-24-Reg.

\*\*\*

I wish to bring to your kind notice that, for the next academic year 2023-24, we need the following faculty members in various departments as mentioned below.

### Teaching Staff Required

S. No.	Department	Assistant Professor	Associate Professor	Professor	Total Teaching Posts Required
1	ECE	1			1
2	EEE	2			2
3	CSE	2			2
4	IT	0			0
5	AIML	3			3
6	MBA	0		1	1
7	S&H	7			7

So, I request you to consider the vacancies and recruit as early as possible for the smooth conduction of class work.

**For SRK FOUNDATION**

Thanking you sir,

*ISm*  
**SECRETARY**

Yours Sincerely,

*G. Chandra*

**PRINCIPAL**

**PRINCIPAL**

**VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521,108**



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 21-08-2023

To  
The Principal,  
Vijaya Institute of Technology  
for Women, Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, K. Prasuna, Head of the Department of ECE would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 1 faculty members for our department to conduct the class work without any discrepancies for the academic year 2023-24. In this regard, I request your permission to recruit new faculty to fill the resigned faculty positions

Thanking you,

Yours Sincerely

*K. Prasuna*

*G. Chinn*  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521 108.



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 26-08-2023

To  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Mr. J. Krishna, Head of the Department of Electrical and Electronics Engineering. Would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any discrepancies for the academic year 2023-24. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions

Thanking you,

*Krish*  
Yours Sincerely

*G. Chinn*  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521 108.





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College Code: NP, Enikepadu, Vijayawada-521108

Date: 23-08-2023

To,  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu-521108

Respected Madam,

Sub: Request to appoint New Faculty in the Dept. of CSE: Reg

I humbly bring to your kind notice that some of the faculty members from the Computer Science and Engineering department have resigned due to their personal reasons recently. Hence, I request you to recruit new faculty in the place of resigned faculty in order to have smooth functioning of the academics and administrative works in the department and ensure quality education to students.

Thanking you,

Yours Sincerely

*G. Chon*  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521108.



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 24-08-2023

To  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu 521108.

Respected madam,

Sub: Request for recruiting faculty, AI&ML - Dept: Reg.

I bring to your kind notice that some of the faculty recently resigned from the institution on personal reasons. So, we require 3 faculty members for our department to conduct the class work without any interruption for the academics. In this regard request your permission to recruit new faculty and replace resigned.

Thanking you,

Yours Sincerely

*Chinn*

*G. Chinn*  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU VIJAYAWADA-521108



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 22-08-2023

To

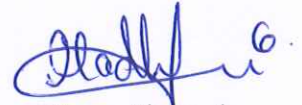
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu-521108.


Sir/madam,

Sub: Request for recruiting faculty, MBA - Dept: Reg.

I bring to your kind notice that some of the faculty recently resigned from the institution on personal reasons. So, we require 1 faculty member for our department to conduct the class work without any interruption for the academics. In this regard request your permission to recruit new faculty and replace resigned.

Thanking you,

  
Yours Sincerely

  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521 108



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 25-08-2023

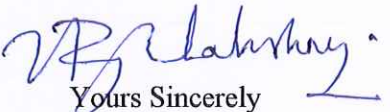
To  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu, 521108.


Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Dr. V Raghava Lakshmi, Head of the Department of Science and Humanities would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 7 faculty members for our department to conduct the class work without any discrepancies for the academic year 2023-24. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions

Thanking you,

  
Yours Sincerely

  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521 108.





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College Code: NP, Enikepadu, Vijayawada-521108

Date: 25-05-2023

**From**

The Principal,

Vijaya Institute of Technology for Women,

**To**

The Secretary,

SRK Foundation,

Vijayawada.

Respected Sir,

Sub: Request for grant permission for faculty recruitment for the academic year 2023-24-Reg.

\*\*\*

I wish to bring to your kind notice that, for the next academic year 2023-24, we need the following faculty members in various departments as mentioned below.

### Teaching Staff Required

S. No.	Department	Assistant Professor	Associate Professor	Professor	Total Teaching Posts Required
1	ECE	5	1		6
2	EEE	2			2
3	CSE	5			5
4	IT	3			3
5	AIML	2			2
6	MBA	2			2
7	S&H	7			7

So, I request you to consider the vacancies and recruit as early as possible for the smooth conduction of class work.

**For SRK FOUNDATION**

Thanking you sir,

*13/5/23*  
**SECRETARY**

Yours Sincerely,

*G. Chm*  
**PRINCIPAL**

**PRINCIPAL**

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College Code: NP, Enikepadu, Vijayawada-521108

Date: 03-05-2023

To  
The Principal,  
Vijaya Institute of Technology  
for Women, Enikepadu, 521108.

Respected Madam,

Sub: Request for recruiting faculty—Reg.

I, K. Prasuna, Head of the Department of ECE would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 6 faculty members for our department to conduct the class work without any discrepancies for the academic year 2023-24. In this regard, I request your permission to recruit new faculty to fill the resigned faculty positions

Thanking you,

Yours Sincerely

*K. Prasuna*

*G. Umm*  
**PRINCIPAL**  
**VIJAYA INSTITUTE OF**  
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College Code: NP, Enikepadu, Vijayawada-521108

Date: 15-05-2023

To  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu, 521108.

Respected Madam,

Sub: Request for recruiting faculty—Reg.

I, Mr.J.Krishna, Head of the Department of Electrical and Electronics Engineering. Would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any discrepancies for the academic year 2023-24. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions

Thanking you,

*Krishna*  
Yours Sincerely

*G. Chinn*

**PRINCIPAL**  
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College Code: NP, Enikepadu, Vijayawada-521108

Date: 08-05-2023

To,  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu-521108

Respected Madam,

Sub: Request to appoint New Faculty in the Dept. of CSE: Reg

I humbly bring to your kind notice that some of the faculty members from the Computer Science and Engineering department have resigned due to their personal reasons recently. Hence, I request you to recruit new faculty in the place of resigned faculty in order to have smooth functioning of the academics and administrative works in the department and ensure quality education to students.

Thanking you,

Yours Sincerely

*ACP Ranjani*

*G. Chon*

**PRINCIPAL  
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College Code: NP, Enikepadu, Vijayawada-521108

Date: 10-05-2023

To  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu-521108.

Respected Madam,

Sub: Request for recruiting faculty—Reg.

I, Y. Vijaya, Head of the Department of IT would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 3 faculty members for our department to conduct the class work without any discrepancies for the academic year 2023-24. In this regard, I request your permission to recruit new faculty to fill the resigned faculty positions

Thanking you,

Yours Sincerely

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College Code: NP, Enikepadu, Vijayawada-521108

Date: 11-05-2023

To  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu 521108.

Respected Madam,

Sub: Request for recruiting faculty, AI&ML - Dept: Reg.

I bring to your kind notice that some of the faculty recently resigned from the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any interruption for the academics. In this regard request your permission to recruit new faculty and replace resigned.

Thanking you,

Yours Sincerely

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College Code: NP, Enikepadu, Vijayawada-521108

Date: 12-05-2023

To

The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu-521108.

Sir/madam,

Sub: Request for recruiting faculty, MBA - Dept: Reg.

I bring to your kind notice that some of the faculty recently resigned from the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any interruption for the academics. In this regard request your permission to recruit new faculty and replace resigned.

Thanking you,

Yours Sincerely

*G. Chm*  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN  
ENIKEPADU, VIJAYAWADA-521 10<sup>th</sup>



# VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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College Code: NP, Enikepadu, Vijayawada-521108

Date: 15-05-2023

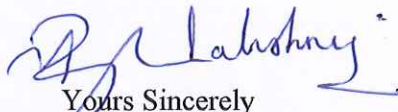
To  
The Principal,  
Vijaya Institute of Technology for Women,  
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Dr. V Raghava Lakshmi, Head of the Department of Science and Humanities would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 7 faculty members for our department to conduct the class work without any discrepancies for the academic year 2023-24. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions

Thanking you,

  
Yours Sincerely

  
PRINCIPAL  
VIJAYA INSTITUTE OF  
TECHNOLOGY FOR WOMEN